

# Planning a Bridal Shower

## The Basics

- The WMF president will coordinate with the bride-to-be to set a date. If this date does not work for you, please delegate chair responsibility to another group member for the event.
- Coordinate with the WMF president and bride-to-be for a ballpark attendance to plan for.
- The WMF president will be in charge of advertising over social media and coordinating with Sarah Meester for advertising in the bulletin and newsletter.

## Prior to the Shower

- **Plan the menu.**
  - For a morning shower, consider a brunch. For an afternoon or evening shower, plan on dessert, coffee, and water (and a punch if you'd like).
  - You may certainly coordinate with the bride-to-be on favorite desserts and any allergies, but this is not required as long as a variety of choices are present.
  - Purchasing extras like coffee creamers, nuts, mints, and/or chocolates can make the event even more special. Make sure to ask ladies who are not helping or bringing food to chip in financially to cover these special touches.
- **Assign food prep** to ladies in your group.
- **Plan any special napkins, table coverings, or decorations.** Feel free to choose a theme or color scheme. Have fun! Again, money from those not helping can cover this cost.
- **Assign one group member to be the M.C.** (opens and closes shower in prayer, keeps the various segments moving along, dismisses tables to eat, etc). If you cannot find anyone to do this, ask the WMF president to do it. 😊
- **Assign one group member to plan a devotion.** If you wish, the theme of the devotion can tie into the decorations as well.
- **Assign a group member (or two, or a few!) to coordinate a brief game.** This can be as simple as you wish. Short games are often appreciated.

- **Plan a time to set up** the tables, decorations, and serving plates/cups in any way that will be pleasing to guests. Again, be creative and have fun! We're not looking for cookie cutter showers.
- **Set up a gift/card table.** Consider a pretty basket for cards.
- **Don't forget a head table** for bride-to-be, two moms, and a maid of honor or sister. Have extra chairs ready, as we can't always predict how this will shake out.
- **Filling and cooling water pitchers a day ahead** can take stress off for the day of.

### The Day of the Shower

- Finalize food and beverage prep, cutting/plating, etc.
- Make coffee and choose whether you'll serve it at the counter or on tables.
- Assign 1-2 group members to greet guests and help them feel comfortable as they choose a seat. Small touches like ice water already on the tables or an offer of coffee/cider as they arrive can be welcoming. Being pampered feels good!
- Complete typical cleanup of tables, counters, and coffee pots as well as sanitizing counters, tables, and doorknobs (high touch areas) surfaces with Clorox wipes. Troy and Nikki will do bathrooms and entrance/exit doors. Just focus on the surfaces touched during the shower.
- Take home all leftover food.
- Take garbages out.
- Take towels and cloths home to wash.
- Thank you so much for making this event special!